## \*\*\*FINAL HOURS MUST BE SUBMITTED ON SIGNED LETTERHEAD FROM CHARITABLE ORGANIZATION\*\*\*



DEFENDANT NAME	CITATION NUMBER	NUMBER OF HOURS	COMPLETION DATE

## \*\*\*IT IS A 3RD DEGREE FELONY TO SUBMIT A FORGED COURT RECORD\*\*\*

## PLEASE PRINT LEGIBLY

DATE	LOCATION	PHONE NUMBER	TIME IN	TIME OUT	HOURS EARNED	SUPERVISOR

This timecard is for your convenience to help track hours worked and for your records. Final hours must be submitted on official letterhead. If the court does not receive confirmation of your service hours worked, on or before the date the judge orders, you will be subject to pay the fine and return to Court to speak to the Judge. Call 972-780-5055 with questions.